# X4.003: Bright Beginnings Daycare on Main Street – Negotiating Terms (Zero Down Payment Strategy)

Dates: December 16–22, 2024 (Monday to Sunday)

**Objective**: Propose a trial collaboration model for Matrix Kids resources, allowing them to integrate Matrix Cards for an initial period. Discuss flexible terms, ensuring their long-term autonomy and partnership satisfaction.

#### Day 1: Initial Email Outreach (Two Senders)

**Senders**: [Matrix Kids Representative, early childhood expert] and [XX Lawyer, IP specialist]

**Subject**: A Unique Opportunity for Bright Beginnings – Crafted Just for You!

#### **Email Body**:

Dear [Bright Beginnings Director's Name],

I'm [Matrix Kids Representative's Name], working alongside [XX Lawyer's Name] here at Matrix Kids Cards Publishing. We're thrilled to connect with Bright Beginnings Daycare—a cornerstone of early learning in Tippecanoe with a genuine commitment to quality care and support for working families.

We'd like to invite Bright Beginnings to consider a unique, fully-supported partnership opportunity. As a recognized leader in early childhood matrix cards, our mission is to enrich young minds with interactive tools that promote a love of learning. After reviewing Bright Beginnings' approach, we believe our resources could make a meaningful difference for both your staff and families.

# Why Bright Beginnings?

We've selected your institution based on your long-standing support for Tippecanoe families and dedication to high-quality early education. Here's what our proposed trial partnership would involve:

- 1. **Zero Financial Risk**: A no-cost, fully-funded trial period for Matrix Cards.
- 2. **Customized Materials and Support**: Resources specifically tailored for Bright Beginnings, with dedicated training.
- 3. **Recognition and Revenue Sharing**: With the potential for revenue-sharing on any wider use of the materials.

Could we schedule a time to discuss this partnership in detail? We'd love to explore how we can collaborate to make a lasting impact together.

Warm regards,
[Matrix Kids Representative's Name]
[XX Lawyer's Name]
Matrix Kids Cards Publishing

## Simulated Response from Bright Beginnings:

Thank you, [Matrix Kids Representative's Name]. We're very interested in learning more!

Could you provide some details on how the trial would be structured?

#### Day 2 - Follow-Up Email to Introduce the Local Representative

**Objective**: Establish a direct point of contact with a local representative who will support Bright Beginnings.

**Subject**: Matrix Kids Partnership – Connecting You with [Local Educator's Name]

Dear [Director's Name],

We're delighted to hear your interest! To ensure the smoothest transition, we'd like to introduce [Local Educator's Name], a respected early childhood education expert based in Tippecanoe who will serve as your main point of contact for this partnership.

Here's how we envision the partnership's initial setup:

- 1. **Initial Training**: [Local Educator's Name] will conduct an introduction session with your team, covering our materials.
- 2. **Ongoing Support**: We'll be available to answer questions and offer guidance as your staff integrates Matrix Kids resources.
- 3. **Regular Check-Ins**: Monthly follow-ups to make sure everything is running smoothly and hear any feedback from your team.

We're looking forward to discussing this further in our upcoming call. Thank you again for considering this collaboration!

Warm regards,

[Matrix Kids Representative's Name]

# Day 3 - Preparation for and Outline of the Initial Call with Bright Beginnings

 $\textbf{Objective} \hbox{: Establish rapport, highlight benefits, and answer any initial questions.} \\$ 

# **Call Script Outline**:

- 1. **Introduction**:
  - "[Director's Name], it's a pleasure to speak with you. We're thrilled to explore how Matrix Kids resources can support your mission at Bright Beginnings."

#### 2. Summary of Benefits:

- Training: A dedicated trainer will ensure your staff is confident in using Matrix Cards.
- Customization: Materials tailored to meet Bright Beginnings' specific needs.
- Cost-Free Trial: All initial costs covered by Matrix Kids.

#### 3. Questions & Feedback:

 "We'd love to answer any questions you may have and hear any thoughts on how this could fit your current programs."

## Days 4-6: Drafting and Sending a Detailed Acquisition Agreement

Objective: Provide Bright Beginnings with a flexible, zero-down acquisition proposal and a

clear agreement.

#### **Agreement Key Points:**

- 1. **Zero Down Payment**: No initial financial obligation for Bright Beginnings.
- 2. **Revenue Sharing**: For any extended use of Matrix resources, Bright Beginnings will receive a share.
- 3. **Full Operational Control**: Bright Beginnings remains fully in charge of all daily operations.
- 4. **Exit Strategy**: A built-in exit clause, allowing Bright Beginnings to conclude the partnership with no penalties if it doesn't align long-term.

# ACQUISITION AGREEMENT BETWEEN Matrix Kids Cards Publishing AND

#### **Bright Beginnings Daycare**

**This Acquisition Agreement** ("Agreement") is entered into as of the \_\_\_\_ day of \_\_\_\_, 2024, by and between Matrix Kids Cards Publishing, a corporation organized and existing under the laws of the State of Indiana, with its principal place of business at [Insert Matrix Kids Address] ("Purchaser"), and Bright Beginnings Daycare, an Indiana-based early childhood education center located at [Insert Daycare Address] ("Seller").

#### **Recitals**

WHEREAS, Purchaser is a publisher and educational resources provider specializing in innovative early childhood education tools and is seeking to expand its operations through the acquisition of a reputable daycare center to broaden its engagement in early childhood learning;

WHEREAS, Seller owns and operates Bright Beginnings Daycare, a licensed daycare facility that has served the Tippecanoe community with dedication and educational impact, and desires to explore an acquisition that would enable sustained growth and partnership in the early childhood education space;

WHEREAS, both parties recognize the importance of structuring the acquisition in a manner that ensures continued operational success and alignment with community values, and have agreed to explore multiple flexible payment and ownership structures as described herein. NOW, THEREFORE, in consideration of the mutual promises, representations, warranties, and agreements contained herein, Purchaser and Seller agree as follows:

#### 1. **DEFINITIONS**

- 1.1. **Acquisition Date**: The effective date upon which all transaction terms and conditions are fully satisfied and the ownership transfer is complete.
- 1.2. **Revenue Sharing**: A structured arrangement wherein Seller will receive a percentage of revenues generated from the operation of the daycare center, as further specified in Section 3.
- 1.3. **Zero Down Payment Options**: Flexible acquisition terms that do not require an upfront financial outlay by Purchaser, as further specified in Section 3.

#### 2. ACOUISITION TERMS

- 2.1. **Assets Included**: This acquisition includes all tangible and intangible assets of Bright Beginnings Daycare, including but not limited to property, equipment, client contracts, intellectual property, and goodwill associated with the business, as identified in Schedule A.
- 2.2. **Due Diligence Period**: Purchaser shall have a 45-day period to conduct a thorough review of Seller's financial, operational, and legal records. Seller agrees to provide all necessary documentation during this period.
- 2.3. **No Assumption of Liabilities**: Purchaser shall not assume any existing liabilities of Seller unless explicitly stated in the selected acquisition option.

#### 3. ZERO DOWN PAYMENT ACQUISITION OPTIONS

The following flexible, zero-down payment options are available to Seller, providing varied structures that balance financial, operational, and revenue-sharing considerations:

#### **Option A: Revenue Sharing Model**

- 3.1. **Payment Structure**: Purchaser shall acquire Bright Beginnings without an initial payment. Seller shall receive \_\_\_\_% of the daycare's net monthly revenue for a period of five (5) years post-acquisition.
- 3.2. **Ownership Transfer**: Full ownership shall transfer to Purchaser immediately upon execution of this Agreement. Seller retains a revenue interest only and no operational control.
- 3.3. **Exit Clause**: Seller may request to repurchase their revenue interest at fair market value after three (3) years, should the Seller desire to reacquire a stake in the business.

#### **Option B: Graduated Payment Plan**

- 3.4. **Payment Structure**: No down payment is required. Purchaser agrees to make structured monthly payments to Seller beginning one (1) year post-acquisition, based on % of net monthly revenue until the agreed-upon purchase price of \$\mathcal{S}\$ is met.
- 3.5. **Operational Agreement**: Purchaser assumes full operational responsibility immediately upon acquisition. Seller agrees to assist in an advisory role during the first six (6) months.
- 3.6. **Early Buyout Option**: Purchaser may expedite payments and complete the acquisition within two (2) years if revenue growth goals are achieved.

## **Option C: Hybrid Model with Retained Equity**

- 3.7. **Payment Structure**: Seller retains a \_\_\_\_% equity stake in Bright Beginnings, with Purchaser acquiring \_\_\_\_%. Seller's stake entitles them to profit distributions based on performance metrics, and no upfront payment is required.
- 3.8. **Joint Management**: For a transition period of twelve (12) months, Purchaser and Seller shall co-manage the center, sharing in decision-making responsibilities.
- 3.9. **Buyout Clause**: Purchaser has the right to buy out Seller's equity stake at any time, subject to a fair market valuation and a six (6) month notice period.

#### **Option D: Lease-to-Own Structure**

- 3.10. **Payment Structure**: Purchaser shall lease Bright Beginnings for a term of three (3) years, with lease payments calculated based on net revenue (\_\_\_%). No down payment is required.
- 3.11. **Ownership Transfer**: Full ownership will transfer to Purchaser at the conclusion of the lease term, contingent upon fulfilling all lease payments.
- 3.12. **Right to Terminate**: Either party may terminate the lease with a three (3) month notice. In such a case, Purchaser has the option to buy Bright Beginnings outright at a negotiated price.

#### 4. REPRESENTATIONS AND WARRANTIES

- 4.1. **By Seller**: Seller warrants that they have the full right, title, and authority to enter into this Agreement, and that there are no encumbrances or claims against the assets or operations of Bright Beginnings Daycare.
- 4.2. **By Purchaser**: Purchaser warrants that it is a legally established business in good standing in the State of Indiana and possesses the requisite authority to acquire and operate an educational establishment in compliance with Indiana laws and regulations.

#### 5. CLOSING CONDITIONS

- 5.1. **Required Approvals**: Completion of the acquisition is contingent upon obtaining all necessary regulatory approvals.
- 5.2. **Transfer of Licenses**: Seller agrees to facilitate the transfer of all operational licenses and permits to Purchaser by the Acquisition Date.

#### 6. MISCELLANEOUS PROVISIONS

- 6.1. **Governing Law**: This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana.
- 6.2. **Dispute Resolution**: Any dispute arising out of or related to this Agreement shall be resolved through mediation, and if unresolved, through binding arbitration in [City, Indiana].
- 6.3. **Entire Agreement**: This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements or understandings, whether written or oral.
- 6.4. **Amendments and Waivers**: Any amendments to this Agreement must be in writing and signed by both parties.
- 6.5. **Severability**: If any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.
- 6.6. **Notices**: All notices required under this Agreement shall be sent to the parties at the addresses provided in this Agreement or at such other address as either party may provide in writing.

# **SIGNATURES**

IN WITNESS WHEREOF, the parties hereto have executed this Acquisition Agreement as of the date first above written.

Matrix Kids Cards Publishing	
By:	
Title:	

Date:
Bright Beginnings Daycare
Ву:
Title:
Date:

## Day 5 - Email with Attached Agreement

Subject: Matrix Kids & Bright Beginnings Draft Agreement – Your Feedback Appreciated

Dear [Director's Name],

Thank you for a productive call! Attached, you'll find a draft agreement with a few key points to ensure that our partnership remains low-risk and beneficial for Bright Beginnings. Highlights include:

- **Zero Financial Risk**: Our resources are provided at no cost during the trial period.
- **Revenue Sharing**: We want Bright Beginnings to benefit from any larger use of Matrix resources.
- **Operational Autonomy**: Your team retains full control, while we provide resources and support.

Please review the document, and we're more than happy to answer any questions or discuss adjustments to make sure this aligns with your needs.

Warm regards,

[Matrix Kids Representative's Name]

#### Simulated Response from Bright Beginnings:

Thank you! I'll review it with our team and get back to you. The revenue-sharing element is especially interesting, but I'd like to understand the full implications.

#### Day 7 - Confirming Next Steps and Setting Up a Follow-Up Schedule

**Objective**: Outline a detailed 7-week training schedule to ensure successful integration.

**Email Subject**: Next Steps and 7-Week Training Plan for Our Partnership

Dear [Director's Name],

We're delighted about moving forward together! To make this transition seamless, here's a proposed 7-week training and support schedule:

- 1. **Week 1**: Introduction to Matrix Kids Cards, orientation session with your staff.
- 2. **Week 2**: Curriculum Integration Finding the best fit in daily routines.
- 3. **Week 3**: Interactive Techniques Building engagement with Matrix Cards.
- 4. Week 4: Staff & Family Feedback Gathering insights and adjusting.
- 5. **Week 5**: Parent Engagement Involving families in Matrix Kids activities.
- 6. **Week 6**: Review & Reflection Assessing early results and fine-tuning.
- 7. **Week 7**: Planning the Path Forward Discussing long-term opportunities.

Please let us know if this plan aligns with your expectations or if you'd like to make any

adjustments. Thank you for your openness and enthusiasm throughout this process! *Warm regards*,

[Matrix Kids Representative's Name]

#### **Commercial Real Estate Agencies**

# 1. Tippecanoe Realty Group

Contact Person: John Anderson

• Phone: (765) 123-4567

• Email: contact@tippecanoerealty.com

Specializes in educational and commercial properties.

#### 2. Purdue Commercial Properties

Contact Person: Sara Wright

• Phone: (765) 987-6543

Email: info@purduecommercial.com

• Focus on Purdue area and local businesses.

#### 3. Lafayette Business Realty

Contact Person: David Miller

• Phone: (765) 555-1234

• Email: contact@lafayettebizrealty.com

• Known for community-centered property listings.

#### 4. Greater Lafayette Commerce Real Estate

• Contact Person: Mark Timmons

• Phone: (765) 222-8888

• Email: mtimmons@greaterlafayettecommerce.com

 Known for listing smaller commercial properties suitable for educationfocused businesses.

# 5. Midtown Property Management

• Contact Person: Jessica Park

• Phone: (765) 444-5555

• Email: jpark@midtownproperties.com

• Focuses on properties in downtown Lafayette and nearby neighborhoods.

#### **Local Advertising Platforms**

#### 1. Craigslist - Tippecanoe County

Email: tippecanoe@craigslist.org

Widely used for community reach in Tippecanoe area.

#### 2. Tippecanoe Local Classifieds

Email: classifieds@tippecanoelocal.com

Effective for reaching local buyers and sellers.

# 3. Tippecanoe Business Facebook Group

Contact: Moderator - Sarah Lane

• Phone: (765) 555-6789

• Email: admin@tippecanoebusinessfb.com

An active group for business promotion.

#### 4. Nextdoor - Tippecanoe Neighborhood Listings

- Contact: Regional Admin Lisa Green
- Email: lisa.green@nextdoor.com
- An online platform for neighborhood-based listings, where parents and small business owners share resources.

# 5. Lafayette Community Bulletin (Print and Online)

- Email: editor@lafayettecommunitybulletin.com
- Phone: (765) 789-4567
- Monthly publication featuring small businesses, property listings, and family services in Tippecanoe.

## **Alternative Community Resources**

## 1. Tippecanoe School Board

- Contact Person: Board Secretary
- Phone: (765) 111-2222
- Email: schoolboard@tippecanoeschools.com
- Useful for networking with school-affiliated daycare centers.

# 2. Tippecanoe Family & Child Services

- Contact Person: Jane Foster
- Phone: (765) 333-4444
- Email: jfoster@tippecanoefcs.org
- Provides support for family and childcare services.

## 3. Community Center - Tippecanoe

- Contact Person: Tom Reddington
- Phone: (765) 666-7777
- Email: t.reddington@tippeccc.org
- Central hub for community events and outreach.

# 4. Tippecanoe Chamber of Commerce

- Contact Person: Membership Coordinator Ellen Smith
- Phone: (765) 222-3333
- Email: esmith@tippecanoechamber.com
- Has connections with small business owners, including daycare centers and family-oriented establishments.

# 5. Early Childhood Education Network (ECEN) - Tippecanoe Chapter

- Contact Person: Chair Amanda Russell
- Phone: (765) 777-8888
- Email: arussell@ecentippecanoe.org
- A network supporting early childhood educators and centers, including information on centers potentially open to partnerships.

# 6. **Tippecanoe Family YMCA**

- Contact Person: Youth Programs Director Rick Owens
- Phone: (765) 888-9999
- Email: r.owens@tippecanoeymca.org
- Frequently collaborates with local daycares for community events and may

have insights on centers facing challenges.

# **Professional Networks and Events for Early Childhood Educators**

# 1. Purdue Early Childhood Education Alumni Association

- Contact Person: Alumni Liaison Carla Mills
- Phone: (765) 333-4444
- Email: cmills@purdueecealumni.org
- Connects alumni working in early childhood education, many of whom operate or work within local centers.

# 2. Tippecanoe Parents and Educators Monthly Meetup

- Hosted at: Community Center, 345 Elm St., Lafayette
- Contact Person: Organizer Jamie Reed
- Email: jreed@tippeparentsedu.org
- A monthly gathering of parents, educators, and childcare professionals discussing community needs and partnerships.

# 3. Local Parenting and Family Resource Magazine - "Family Focus Tippecanoe"

- Contact Person: Managing Editor Susan Keene
- Phone: (765) 555-0101
- Email: skeene@familyfocustippecanoe.com
- A magazine that circulates among families and early childhood centers, providing visibility for outreach.